

**COMMISSIONERS' MINUTES  
KITTITAS COUNTY, WASHINGTON  
CONFERENCE ROOM  
SPECIAL MEETING**

**TUESDAY**

**9:00 A.M.**

**FEBRUARY 20, 2024**

Board members present: Chairman Brett Wachsmith; Vice-Chair Laura Osiadacz and Commissioner Cory Wright.

Others: Mandy Buchholz, Office Administrator; Julie Kjorsvik, Clerk of the Board; Debbie Stanavich, Administrative Assistant.

**SPECIAL MEETING                      OFFICE STAFF MEETING                      COMMISSIONERS**

At 9:00 a.m. Chairman Wachsmith opened the Office Administration meeting.

**PUBLIC COMMENT - NONE.**

**CALENDAR                                      WEEK AT A GLANCE                                      COMMISSIONERS**

The Board of County Commissioners reviewed their weekly calendar.

**PAF/VOUCHERS                              REVIEW OF PAF'S & VOUCHERS                              COMMISSIONERS**

The Board of County Commissioners approved and signed County Employee Personnel Action forms and Vouchers.

**CORRESPONDENCE LOG                      REVIEW OF CORRESPONDENCE LOG                      COMMISSIONERS**

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending February 16, 2024.

**REQUEST                                              BUDGET PREFACE                                              COMMISSIONERS**

Commissioner Osiadacz moved to approve the Budget Preface, as presented. Commissioner Wright seconded. Commissioner Osiadacz and Chairman Wachsmith thanked Commissioner Wright for drafting the Preface. Motion carried 3-0.

**EXECUTIVE SESSION                                              COMMISSIONERS**

At 9:23 a.m. Chairman Wachsmith announced the Board would recess into an Executive Session under RCW 42.30.110 (g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within

the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public for 10 minutes. No action was anticipated.

At 9:28 a.m. the Board reconvened out of Executive Session. No action was taken.

**DISCUSSION**

**COUNTY FACEBOOK**

**COMMISSIONERS**

The Board determined that for the week of February 20, 2024, (due to holiday) they would post the following on their Facebook page: STEER I-90 On-Line Meeting; Public Works Emergency Preparedness & Hazard Mitigation Planning Meetings; Congratulations to the City of Ellensburg for being awarded City Creative Dist.

**UPDATE**

**BOCC/ DEPARTMENT HEAD REPORTS**

**COMMISSIONERS**

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis for the year. The assignments for 2024 were determined at the Board of County Commissioners Office Admin meeting earlier on and they will continue to provide updates at future meetings.

Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings.

**OTHER BUSINESS/GENERAL UPDATES**

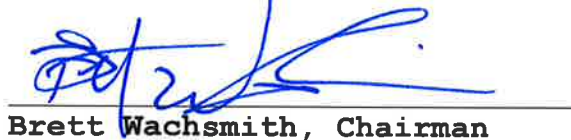
There were general updates on meetings & conversations that the Board participated in individually over the past week.

Meeting concluded at 9:28 a.m.

**OFFICE ADMINISTRATOR**

  
Mandy Buchholz

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

  
Brett Wachsmith, Chairman